



CITY OF NORTH RICHLAND HILLS

RE: EXCESSIVE NOISE LETTER- COMPLAINANT

Date:

Name:

Address:

City, State & Zip Code:

Dear Resident,

The Animal Services Division received your complaint regarding a possible excessive noise violation at: _____

Without identifying you, we have made the resident aware of your concern. We have also advised the individual of the following possible violation(s) of the City of North Richland Hills Code of Ordinances:

City of North Richland Hills Excessive Noise Ordinance:

Sec. 14-134. - Excessive noise.

Any person who shall harbor or keep on his premises, or in or about his premises under his control, any animal which by loud or unusual vocalization shall cause the peace and quiet of the neighborhood or the occupant of adjacent premises to be disturbed, shall be guilty of a misdemeanor; and a separate offense shall be deemed committed upon each day during or on which such violation occurs or continues.

If you continue to experience excessive noise violations 5 calendar days after receiving this letter and want to pursue this matter further, you may complete the attached complaint time log and witness statement and turn these documents along with any audio/visual evidence into the Animal Services Division. Upon review of the information you turn in, if what appears to be an excessive noise violation(s) as defined by city ordinance, the Animal Services Division will submit your evidentiary packet to the North Richland Hills City Attorney and Municipal Court for consideration of an excessive noise citation to be issued to the owners of the offending animal(s).

We have enclosed a complaint time log and witness statement form. Audio/visual recordings coinciding with the complaint time log are also recommended to support your claim of excessive noise. Please be advised that only witness statements that are checked and initialed that you have attempted to make your neighbor aware of this disturbance and you can identify your neighbor in a court of law will be considered for enforcement actions.

If you would like any additional information or have additional questions, please contact the Animal Services Division at (817) 427-6570 or visit with an Animal Services officer at 7301 Iron Horse Blvd, North Richland Hills, TX 76180.

Sincerely,

North Richland Hills Animal Services



CITY OF NORTH RICHLAND HILLS

RE: EXCESSIVE NOISE LETTER- COMPLAINANT

Complainant Time Log for Excessive Noise Violations

1. Contact North Richland Hills Animal Services at (817) 427-6570 to file an initial complaint regarding the excessive noise.
2. After this initial contact with Animal Services, to enforce the excessive noise portion of the ordinance (beyond a letter of warning to the animal's owner), you will need to complete the following complaint time log and witness statement. Please wait for 5 calendar days after receiving this information, giving Animal Services the opportunity to notify the owner and see if this initial notification rectifies the situation without further actions being necessary.
3. Please note dates, times and duration of the excessive noise, and whenever possible, provide audio/visual evidence to support the complaint time log.
4. Take this form to the Animal Services Division, along with your audio/visual evidence and witness statement for their review. You must be available to appear in North Richland Hills Municipal Court to testify on the accuracy and validity of your complaint.
5. You may fill out additional sheets (if necessary).

Date	Time of Day	Duration	Notes



CITY OF NORTH RICHLAND HILLS

WITNESS STATEMENT
EXCESSIVE NOISE COMPLAINT

THE STATE OF TEXAS
COUNTY OF TARRANT
CITY OF NORTH RICHLAND HILLS

I, _____, currently reside at (Address): _____,
(City): _____, (State): _____, (Zip): _____.
(Phone Number): _____ (Email): _____ (Date): _____

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Violator Information:

Name(s): _____
Address: _____ Phone: _____

Animal Description(s):

Species (please check): Dogs: [] Fowl: [] Other: []
Breed(s): _____ Color(s): _____ Sex: _____ Name: _____
Breed(s): _____ Color(s): _____ Sex: _____ Name: _____
Breed(s): _____ Color(s): _____ Sex: _____ Name: _____

Select one or more of the following and initial:

- [] I have never had the occasion to discuss this problem with my neighbor
[] I have discussed this problem with my neighbor on the following occasions, please list dates: _____
[] I have attempted to discuss this problem with my neighbor on the following occasions but have found them to be uncooperative, please list dates: _____
[] I can identify my neighbor in front of a court of law
[] I cannot identify my neighbor in front of a court of law



CITY OF NORTH RICHLAND HILLS

WITNESS STATEMENT EXCESSIVE NOISE COMPLAINT

Instructions: Please complete the Incident Details with the following information:

Describe the animal(s) in detail with its address. Describe any and all incidents you have had with the animal or with incidents occurring at the address in question. Give exact dates and times if possible. In your own words, describe the situation that is occurring that you feel has reached a noise nuisance violation as defined above in the City of North Richland Hills Code of Ordinances. This document **must NOT be modified** by the witness after it has been notarized. Additional information may be submitted separately.

IF THIS SITUATION GOES TO COURT, YOUR TESTIMONY MAY BE REQUIRED.

Incident Details:

(Continue on additional page(s) if necessary)



CITY OF NORTH RICHLAND HILLS

WITNESS STATEMENT
EXCESSIVE NOISE COMPLAINT

I swear the above statement is true and correct to the best of my knowledge:

Affiant Name Affiant Signature Date

Animal Services Staff Name Staff Signature Date

(Location Statement Given)

(Notarized if not witnessed by a North Richland Hills Animal Services staff member)

Acknowledgement

This instrument was acknowledged before me on the ___ day of _____ 20___, executed by
_____, Texas resident.

Date

Notary Public, State of Texas

Seal

Animal Services Staff Only (PetPoint Information):

Case #: _____

Animal ID #: _____

Animal ID #: _____

Animal ID #: _____

Animal ID #: _____

Complainant ID #: _____

Complainant ID #: _____

Witness ID #: _____

Witness ID #: _____

Victim ID #: _____

Victim ID #: _____

Suspect ID #: _____

Suspect ID #: _____