

City of North Richland Hills Consumer Health
Virtual Child Care Safety/Sanitation Assessment

Name of Child Care Facility:

Address of Child Care Facility:

Date and Time of VFSA:

NRH Consumer Health Inspector:

Name of Director/Facility Representative Present During Inspection:

Record Review Before Inspection (Sent directly to inspector or to consumerhealth@nrhtx.com)

- Received completed copy of "[Facility Information Form](#)"? (Y/N)
- Received all records requested in "[Facility Information Form](#)"? (Y/N)

Current Service:

- Current Numbers of Children Enrolled? Normal, Low, or Higher Enrollment than Usual?
- Age Range of Children Enrolled?
- Any issues we should know about in advance (facility problems, pest control, etc.)?

Comments:

Employee Health and COVID-19 Policies:

- Are you currently screening employees for foodborne illness or COVID-19 symptoms before they begin work (i.e. taking temperatures, screening questions, etc.)?
- How are you screening children before they enter care?
- Are employees and parents required to wear a mask? How do you handle individuals who refuse to wear a mask?
- How often are you cleaning/disinfecting high touch surfaces? What type of disinfectant are you using?
- Where are your hand sanitizer stations?
- How are you encouraging social distancing?
- What is your policy on employees who have symptoms of or are diagnosed with COVID-19? Do you know where to find a list of COVID testing sites in our area?
- What other procedures have changed due to COVID (i.e. meal service, lockdown drills, nap time, bus runs, etc.)?
- Do you have at least one stocked first aid kit for the building? (Check)
- What is your policy for dispensing medicine? Do you have a medication lockbox available?

Comments:

Records and Postings:

- What responsibilities do parent have for signing in/signing out their children? Describe your process for releasing children to unlisted persons.
- What is your process for tracking kids in your care? Transition logs or other methods? How often do the Director/Assistant Director monitor transition logs/etc?
- How often do you monitor employee records to ensure that all staff have current background checks, CPR/First Aid, Negative TB Test, current driver’s license for staff who transport children, and up-to-date training?

Check staff records for significant files:

Staff Name	Current Background Check? (Y/N)	Current CPR/First Aid? (Y/N)	Negative TB Test? (Y/N)	NRH Child Care Card? (Y/N)	If Transporting: Driver’s License? (Y/N)

Comments:

General Cleaning and Sanitizing:

- Process and frequency for cleaning/sanitizing toys/tables/chairs?
- Process and frequency for cleaning/sanitizing diaper changing tables?
- Process and frequency for cleaning soft toys/blankets?
- What type of sanitizer(s) are you using? How do you make sure that chemicals are used correctly and at the proper strength?
 - Spot Sanitizer Test Strip Reading: _____ @ _____ ppm
- Chemicals kept locked up/out of reach of children? Stress importance of proper labeling and use of chemicals.

Comments:

General Safety and Upkeep:

- How often do you check for damaged toys and equipment?
- When do children wash hands? When do caregivers wash hands?
- Restrooms clean/stocked/accessible?

Comments:

Infant/Toddler Room (If Applicable):

- Commercial refrigeration available to store milk? (Y/N) ____°F
- Handwashing sink stocked? (Y/N) Hot Water Temperature: ____°F
- Describe diaper-changing procedure.
- Safe sleep environments maintained?
- Infant feeding instructions for each child updated within the past 30 days?
- Daily written reports provided to parents/guardians? (Y/N)
- Any other issues observed?

Comments:

General Classroom Checks:

Classroom Name			
Age Range			
Staff/Child Ratio			
Evacuation/SW Plan Posted?			
Activity Schedule Posted?			
Sanitizer Present?			
Toxic Items Inaccessible?			
Hand Sink Stocked/Hot Water Available?			
Floors/Walls/Ceilings in Good Repair?			
Any Other Issues Observed?			

Comments:

Playground

- Completing/Recording Daily/Monthly Playground Checks?
- Fence intact and in good repair?
- Use zones clear?
- Surfacing at right height in use zones and around equipment?
- Any other issues observed?

Comments:

Conclusion:

- Does the inspector believe that a follow up is needed? (Y/N) If yes, explain below.

- Questions/Concerns from Operator? Anything we can do to help or information needed?

- What resources can we provide (contacts, food safety logs, links, information, etc.)?

Please note that all violations/conditions addressed and/or not addressed during this virtual childcare inspection that are in violation of the City of North Richland Hills Code of Ordinances, Chapter 18, Article II or the Texas Minimum Standards for Child Care Centers must be addressed and resolved by the operator immediately or within the timeline specified by the inspector.

Food service will be evaluated through a separate virtual food safety assessment. Visit <http://nrhtx.com/vfsa> for more information.