



City of North Richland Hills Consumer Health Division

4301 City Point Drive, North Richland Hills, Texas 76180
Phone 817-427-6650 Fax 817-948-1069

Mobile Food Unit Itinerary Sheet

All City of North Richland Hills Mobile Food Vendors are required to submit and maintain a current itinerary sheet detailing all vending locations, hours of operations at these locations and Commissary/Central Preparation Facility (CPF) service visits. If any changes are to be made regarding the itinerary on file (i.e. changes to vending locations, times, or commissary visits) then an updated itinerary must be submitted to this department 48 hours prior to enactment of the changes. Failure to maintain a current and valid itinerary with this department MAY result in permit suspension and/or legal charges being filed.

Mobile Vending Unit Name (print):

Owner's Name (print):

Owner's Contact Phone Number:

Itinerary Valid from the Following Dates: to Page: of

List prepared or pre-packaged food served:

Restroom Facility Available:(Please check one) YES NO

Table with 4 columns: Vending Location Address, Days at This Location (circle all that apply), Start Time, Stop Time. Includes rows for general vending and Commissary or CPF Service Visit.

(Please submit additional itinerary pages if needed.)

Owner/Responsible Party Signature

Printed Name

Date